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Executive Board of the United Nations  
Human Settlements Programme  
First session of 2024  
Nairobi, 6–8 May 2024  
Item 2 of the provisional agenda

**Organizational matters: adoption of the agenda and the  
workplan for the first session of 2024**

## Annotated provisional agenda

### Item 1

#### Opening of the session

1. The Executive Board of the United Nations Human Settlements Programme (UN-Habitat) held its third session of 2023 in an in-person format from 28 to 30 November 2023. The report of the Board on its work at that session is set out in document HSP/EB.2023/22, while the decisions adopted by the Board at the same session are set out in document HSP/EB.2023/23.
2. In decision 2023/7, adopted at the third session of 2023, the Executive Board decided that its first session of 2024 would be held for a duration of three days, from 6 to 8 May 2024, subject to review by the Bureau.
3. The provisional agenda of the first session of 2024, as agreed on by the Board in its decision 2023/7 and further considered and recommended by the Bureau at its meeting of 2 February 2024, is set out in document HSP/EB.2024/1.
4. The membership of the Executive Board is available on the UN-Habitat website,<sup>1</sup> while the geographical distribution of the Bureau for the period 2023–2024 is as follows:  
Chair: Kenya (African States)  
Vice-Chairs: Brazil (Latin American and Caribbean States)  
France (Western European and other States)  
Poland (Eastern European States)  
Rapporteur: Pakistan (Asia-Pacific States)
5. Under this item, the Chair will declare the first session of 2024 of the Executive Board open and outline the procedures for the session.

*Action: Opening of the session by the Chair of the Executive Board.*

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<sup>1</sup> Available at [https://unhabitat.org/sites/default/files/2021/08/1-membership\\_of\\_the\\_executive\\_board\\_un-habitat\\_assembly.pdf](https://unhabitat.org/sites/default/files/2021/08/1-membership_of_the_executive_board_un-habitat_assembly.pdf).

## Item 2

### Organizational matters

#### (a) Adoption of the agenda and the workplan for the first session of 2024

6. Under this sub-item, the Chair will inform participants of the Bureau's recommendation that the Executive Board work fully in-person for approximately six hours per day, from 9 a.m. to noon and from 2 to 5 p.m., with interpretation in the six official languages of the United Nations.

7. The Executive Board will consider and adopt its agenda for the session and decide on the organization of its work. The proposed timetable and organization of work are set out in the notification by the Executive Director, while the provisional agenda, as considered and recommended by the Bureau, is set out in document HSP/EB.2024/1.

*Action: Adoption of the agenda and the workplan for the first session of 2024.*

#### Documentation

Provisional agenda (HSP/EB.2024/1)

Annotated provisional agenda (HSP/EB.2024/1/Add.1)

List of documents for the first session of 2024 of the Executive Board (HSP/EB.2024/INF/1)

#### (b) Adoption of the report of the Executive Board on the work of its third session of 2023

8. Under this sub-item, and based on the recommendation of the Rapporteur, the Executive Board will be invited to adopt the report on the work of its third session of 2023, held from 28 to 30 November 2023. The report of that session is set out in document HSP/EB.2022/22 and the decisions adopted at that session are set out in document HSP/EB.2022/23.

*Action: Adoption of the report of the Executive Board on the work of its third session of 2023.*

#### Documentation

Report of the Executive Board of the United Nations Human Settlements Programme on the work of its third session of 2023 (HSP/EB.2023/22)

Decisions adopted by the Executive Board at its third session of 2023 (HSP/EB.2023/23)

## Item 3

### Reports by the chairs of the ad hoc working groups established by the Executive Board

9. In accordance with paragraph 5 of decision 2019/3, in which the Executive Board established the ad hoc working group on the development of a draft stakeholder engagement policy, and in response to decision 2/4 of the United Nations Habitat Assembly of the United Nations Human Settlements Programme (UN-Habitat Assembly), the Chair of the ad hoc working group will update the Board on the progress made in the development of the draft stakeholder engagement policy.

10. In accordance with paragraph 7 of decision 2019/2, in which the Executive Board established an ad hoc working group on programmatic, budgetary and administrative matters, the Chair of the ad hoc working group will report on the work of that working group.

*Action: Briefings by the Chairs of the ad hoc working groups and recommendations of the Executive Board on the basis of the briefings.*

#### Documentation

Draft stakeholder engagement policy (HSP/EB.2024/INF/2)

**Item 4****Financial, budgetary and administrative matters, including the implementation of the resource mobilization strategy in accordance with the strategic plan for the period 2020–2025 and action by UN-Habitat to address geographical and gender imbalances in the composition of its staff**

11. Under this item, the secretariat will introduce the report of the Executive Director on the financial status of the United Nations Human Settlements Programme as at 31 December 2023, in accordance with paragraph 5 of decision 2019/4 of the Executive Board. In addition, the secretariat will provide information on actions taken by UN-Habitat to address geographical and gender imbalances in the composition of its staff.

12. The Executive Director will provide a briefing to the Executive Board in preparation for the discussion on the financial, budgetary and administrative matters of UN-Habitat.

*Action: Briefing by the Executive Director on the financial status of UN-Habitat and on the actions taken to address geographical and gender imbalances in the composition of its staff. The Executive Board may wish to take note of the briefing and of the relevant documentation and formulate further recommendations for follow-up action.*

**Documentation**

Report of the Executive Director on the financial status of the United Nations Human Settlements Programme as at 31 December 2023 (HSP/EB.2024/2)

Report of the Executive Director on the financial status of the United Nations Human Settlements Programme as at 31 March 2024 (set out in a conference room paper)

Report of the Executive Director on staffing of the United Nations Human Settlements Programme as at 31 December 2023 (HSP/EB.2024/INF/3)

Report of the Executive Director on recruitment, equitable geographical distribution and gender parity (HSP/EB.2024/2/Add.1)

**Item 5****Update on the draft work programme of UN-Habitat and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2025**

13. Pursuant to rule 5 (c) of its rules of procedure, the Executive Board has a mandate to approve and oversee the implementation of the annual programme of work and budget. In paragraph 4 (a) of its decision 2019/4, the Board decided that the annual work programme of UN-Habitat and the budget of the United Nations Habitat and Human Settlements Foundation would be included in the provisional agenda of the Board sessions for consideration at its first session of each year.

14. In accordance with paragraph 11 of decision 2023/7, under this item the Executive Director will update the Executive Board on the status of the draft annual work programme of UN-Habitat and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2025.

*Action: Update by the Executive Director on the draft annual work programme and budget for 2025 and discussion. The Executive Board may wish to take note of the briefing and of the relevant documentation and formulate further recommendations for follow-up action.*

**Documentation**

Report of the Executive Director on the status of the draft work programme of UN-Habitat and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2025 (HSP/EB.2024/3)

Report of the Executive Director on the draft work programme of UN-Habitat and the draft budget of the United Nations Habitat and Human Settlements Foundation for 2025 (HSP/EB.2024/INF/4)

## Item 6

### Update on the preparation of the strategic plan of UN-Habitat for the period 2026–2029

15. In paragraph 2 of its decision 2/1, the UN-Habitat Assembly requested the Executive Director, in consultation with the Executive Board, to start preparations for the development of the strategic plan for the period 2026–2029.

16. At its third session of 2023, the Executive Board, in paragraph 3 of its decision 2023/6, requested the Executive Director, in consultation with the Board, to continue the development of the strategic plan for the period 2026–2029.

17. Accordingly, under this item, the Executive Director will update the Executive Board on the matter.

*Action: Briefing by the Executive Director on the development of the strategic plan for the period 2026–2029. The Executive Board may wish to take note of the briefing and of the relevant documentation and formulate further recommendations for follow-up action.*

#### Documentation

Report of the midterm review of the strategic plan of the United Nations Human Settlements Programme for the period 2020–2025 (HSP/EB.2024/4)

Report of the Executive Director on the development of the strategic plan for the period 2026–2029 (HSP/EB.2024/5)

## Item 7

### Implementation of the normative and operational activities of UN-Habitat, including reporting on its programmatic activities in 2023 and the implementation of subprogrammes, flagship programmes and technical cooperation activities

18. In accordance with paragraph 6 (b) of decision 2019/4, the Executive Director will brief the Executive Board on the work of UN-Habitat on urban regeneration,

19. In addition, in accordance with paragraph 4 of decision 2023/5, the Executive Director will brief the Board on the options and recommendations for the operationalization of the Sustainable Urban Resilience for the Next Generation initiative.

20. Furthermore, in accordance with paragraphs 5, 6 and 7 of decision 2023/5, the Executive Director will provide an update on the status of efforts to reconstruct the human settlements affected by conflict and disaster, including a comprehensive and up-to-date report on the status of the development of the efforts to reconstruct the human settlements in the Gaza Strip.

21. The Executive Director will also provide an overview of the activities of UN-Habitat for the period from July to December 2023.

*Action: Briefing by the Executive Director on urban regeneration, options for operationalizing the Sustainable Urban Resilience for the Next Generation Initiative and efforts by UN-Habitat to reconstruct the human settlements affected by conflict and disaster, including in the Gaza Strip. The Executive Board may wish to take note of the briefing and of the relevant documentation and formulate further recommendations for follow-up action.*

#### Documentation

Report of the Executive Director on normative and operational activities of the United Nations Human Settlements Programme, including updates on urban regeneration, the Sustainable Urban Resilience for the Next Generation initiative, urban crises prevention and response, and activities for the period July–December 2023 (HSP/EB.2024/6)

Note by the secretariat: overview of the options for operationalizing the Sustainable Urban Resilience for the Next Generation (SURGe) Initiative (HSP/EB.2024/INF/5)

Report of the Executive Director on the status of the development of the efforts to reconstruct human settlements in the Gaza Strip (HSP/EB.2024/INF/6)

Report of the Executive Director on activities of the United Nations Human Settlements Programme for the period July–December 2023 (HSP/EB.2024/INF/7)

**Item 8****Preparations for the twelfth session of the World Urban Forum**

22. Under this item, and in accordance with paragraph 13 of decision 2023/5, the Executive Director will update the Executive Board on the status of preparations for the twelfth session of the World Urban Forum, which will be held Cairo from 4 to 8 November 2024.

*Action: Briefing by the Executive Director and discussion. The Executive Board may wish to take note of the briefing and of the relevant documentation and provide further recommendations for follow-up action.*

**Documentation**

Report of the Executive Director on the status of preparations for the twelfth session of the World Urban Forum (HSP/EB.2024/7)

**Item 9****Update on the implementation of all the resolutions adopted by the United Nations Habitat Assembly of the United Nations Human Settlements Programme**

23. Under this item, and in accordance with paragraph 8 of decision 2023/6 and paragraph 11 of decision 2023/7, the Executive Director will provide a briefing to the Executive Board on the status of the implementation of all the resolutions adopted by the UN-Habitat Assembly at its first session, held in 2019, and its adjourned second session, held in 2023.

*Action: Briefing by the Executive Director and discussion. The Executive Board may wish to take note of the briefing by the Executive Director and of the relevant documentation and provide further recommendations for follow-up action.*

**Documentation**

Report of the Executive Director on the implementation of resolutions adopted by the United Nations Habitat Assembly (HSP/EB.2024/8)

**Item 10****Update on the implementation of the United Nations development system reform in UN-Habitat**

24. Under this item, the Executive Director will provide a briefing on the implementation of the United Nations development system reform in UN-Habitat, including a review of the checklist for the governing bodies of United Nations Sustainable Development Group entities as part of the UN-Habitat contribution to the implementation of General Assembly resolution 72/279.

*Action: Briefing by the Executive Director and discussion. The Executive Board may wish to take note of the briefing and of the relevant documentation and formulate further recommendations for follow-up action.*

**Documentation**

Note by the secretariat on the implementation of the United Nations development system reform in the United Nations Human Settlements Programme (HSP/EB.2024/9)

Checklist on the implementation of the reform of the United Nations development system (HSP/EB.2024/INF/8)

**Item 11****Action by UN-Habitat to strengthen protection against sexual and any other type of exploitation and abuse and against sexual harassment in the workplace**

25. Under this item, pursuant to paragraph 4 (e) of decision 2019/4, the secretariat will introduce the report of the Executive Director on action by UN-Habitat to strengthen protection against sexual and any other type of exploitation and abuse and against sexual harassment in the workplace, which includes information on the number of allegations reported, investigations carried out and action taken by UN-Habitat, and on trends in those categories.

*Action: Briefing by the Executive Director and discussion. The Executive Board may wish to take note of the briefing and of the relevant documentation and provide further recommendations for follow-up action.*

**Documentation**

Report of the Executive Director on action by the United Nations Human Settlements Programme to strengthen protection against sexual and any other type of exploitation and abuse and against sexual harassment in the workplace (HSP/EB.2024/10)

**Item 12**

**Report by the Executive Director on actions to update and improve the internal management, policies and procedures of UN-Habitat**

26. Under this item and in accordance with paragraph 4 (d) of decision 2019/4, the secretariat will introduce the report of the Executive Director on actions to update and improve the internal management, policies and procedures of UN-Habitat.

*Action: Briefing by the Executive Director and discussion. The Executive Board may wish to take note of the briefing and of the relevant documentation and formulate further recommendations for follow-up action.*

**Documentation**

Report of the Executive Director on actions to update and improve the internal management, policies and procedures of the United Nations Human Settlements Programme (HSP/EB.2024/11)

**Item 13**

**Consideration and adoption of the outcomes of the session, including the provisional agenda for the second session of 2024**

27. Under this item, the Executive Board may wish to adopt any draft decisions and outcomes of its first session of 2024.

28. The Executive Board will also adopt the provisional agenda for its second session of 2024 and decide on the dates for that session as part of the outcomes of the first session of 2024.

*Action: Consideration and possible adoption of the outcomes and decisions of the Executive Board at its first session of 2024, including the possible adoption of the dates and provisional agenda for its second session of 2024.*

**Documentation**

In-session draft decisions to be recommended by the Bureau and Member States, including on the dates and provisional agenda for the next session of the Executive Board.

**Item 14**

**Other matters**

29. Under this item, the Executive Board will consider matters that, although not covered under any particular agenda item, are deemed to warrant its attention.

**Item 15**

**Closure of the session**

30. It is expected that the Executive Board will conclude the work of its first session of 2024 by 5 p.m. on Wednesday, 8 May 2024.

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