

## CONSULTANT VACANCY ANNOUNCEMENT

Issued on: 27 August 2014

ORGANIZATIONAL LOCATION:	UN-HABITAT
DUTY STATION:	Nairobi
FUNCTIONAL TITLE:	<b>PROGRAM AND CONFERENCE SUPPORT PSUP, CONSULTANT</b>
DURATION:	Timeframe: 6 working months. The consultancy will commence on September 15 <sup>th</sup> 2014 and end on March 14 <sup>th</sup> , 2015.
CLOSING DATE:	02 September 2014

### **BACKGROUND**

UN-HABITAT is the lead agency for the Millennium Development Goal 7c and 7d aiming for access to water and sanitation and the significant improvement of living conditions in slums.

The *Participatory Slum Upgrading Programme (PSUP)* in African, Caribbean and Pacific countries is one of UN-HABITAT's efforts to mobilise partners and resources to commonly achieve urban poverty reduction.

The programme consists of three components: Phase 1, participatory urban profiling, Phase 2, participatory action planning and Phase 3, participatory pilot slum upgrading project implementation. Currently, 35 ACP countries are implementing one of these three PSUP phases, and provisions are being made to structure the scaling-up of the programme: a future PSUP Phase 4.

With reference to the Phase 3 of the PSUP, 8 African countries that finalised the Phase 2 activities were selected to continue with this phase and currently develop their respective action plans for the implementation of slum upgrading pilot projects in selected informal settlements.

This assignment will be tasked within the following areas of the PSUP II (2012-2015) implementation period under the following activity areas; conferences and outreach, Phase 2 and 3 country implementation and e-participation and capacity development.

UN-HABITAT's Regional Offices, the Project Office and the Housing and Slum Upgrading Branch as well as the African, Caribbean and Pacific (ACP) Secretariat and the European Commission (EC) have partnered to establish the Participatory Slum Upgrading Programme (PSUP), currently implemented in 34 ACP countries.

### **Slum Upgrading and Prevention**

Slum upgrading and prevention can only be efficiently addressed through a systemic and integrated approach and with the involvement and participation of all concerned key stakeholders.

Slum upgrading programmes need to concomitantly tackle security of tenure and land regularisation as well as provision of basic urban services, promotion of good governance, creation of job opportunities, as well as planning challenges and decent housing.

In the past, slum upgrading has been addressed through a project-to-project basis and experience has shown that this approach is ineffective, because it rarely gained scale and/or replication.

The latest generation of slum upgrading actions around the world are part of the city-wide slum upgrading initiatives such as the Cities Without Slums Programme, reflecting a strategic move from project to programme scale.

### **PSUP in 34 ACP countries**

Countries participating in the programme are:

**PSUP Phase 1, urban profiling:** Benin, Botswana, Lesotho, Rwanda, Saint Vincent and the Grenadines, Togo, Tuvalu and Vanuatu.

**PSUP Phase 2, action planning:** Antigua and Bermuda, Burundi, Cape Verde, Congo, Cote D'Ivoire, Fiji, Gambia, Haiti, Jamaica, Madagascar, Mali, Mauritius, Namibia, Nigeria, Papua New Guinea, Solomon Islands, Trinidad and Tobago, Uganda.

**PSUP Phase 3, pilot project implementation:** Burkina Faso, Cameroon, Congo (D.R.), Ghana, Kenya, Malawi, Mozambique, Niger and Senegal.

(Outputs of Phase 1– the urban profiling and Phase 2 – the action planning can be found on the PSUP website [www.unhabitat.org/psup](http://www.unhabitat.org/psup) and the [www.mysup.org](http://www.mysup.org)).

## **RESPONSIBILITIES**

### **1) Provide technical support to the Global Conference on Slum Upgrading**

PSUP is co-organizing a global conference on slum upgrading in South Africa mid-2015. The consultant will be heavily involved in the background research, preparation of background material and revision of conference inputs. This includes the preparation of a status report on the MDG 7 goals with focus on the PSUP countries; two page country briefs of all PSUP countries; design of the exhibition, posters, flyers and similar materials; design of the dedicated website; data collection, analysis and presentation; design the presentation format and content outline; review of submitted material from partners.

### **2) Conceptualisation and Organisation of Exhibition materials related to PSUP:**

Under the UN-Habitat organisation wide policy guidelines for Advocacy and Communication, the consultant will develop thematic concepts to showcase the PSUP at regional, national and city levels while working with partners at the National level.

### **3) Follow-up on selected countries implementing PSUP:**

The PSUP Manager will assign countries to the consultant to act as focal person on PSUP implementation whereby the consultant will provide monthly update to the PSUP management on the activities at the country level.

### **4) Provide technical inputs to the development of E-Tools:**

The consultant will be involved in the on-going FUPOL and 'We Love the City' e-communication and e-participation tools by providing technical inputs in delivery of the platforms by reviewing content posted testing the usability of the tools developed.

### **5) Attending relevant meetings**

## **METHODOLOGICAL APPROACH**

For the Participatory Slum Upgrading Programme (PSUP) and in cooperation with the ACP Secretariat as well as the European Commission (EC), six general programme criteria have been agreed and applied in the proposals to the EC. Consequently, the indicators are essential for future EC external evaluations looking at the successful implementation of Phase 3.

That is why these indicators shall be also integrated in this evaluation and country selection process.

**1. Quality of the project design:** the appropriateness of the suggested project objectives and underlying problems, the needs and priorities of the intended target groups and beneficiaries that the project is supposed to address and the adaptation to the physical and policy environment within it operates. This shall include the quality of the project preparation and design – the logic and completeness of the project planning process, and the internal logic and coherence of the project design.

**2. Achievement of the main objectives and effectiveness of Phases 1 and 2 implementation as well as the proposed Phase 3 pilot projects:** the assessment of expected results and impacts, including unintended ones, and then the comparison of intended and unintended consequences for Phase 2 and Phase 3. The consequences shall be evaluated in relation to the overall goal and the objectives of the PSUP, and the respect countries'/cities' objectives.

**3. Efficiency of the implementation to date:** to what extent funding, human, financial resources, regulatory, and/or administrative resources contributed to, or hindered, the achievement of the objectives and results. This also includes the ownership of the national and local governments to contribute to the programme implementation in line with national priorities and budgets.

**4. Sustainability of the effects:** an analysis of the extent to which the results and impact are being, or are likely to be maintained over time, taking into account the multiplier effect of the planned slum upgrading activities and the extent to which the projects identified in Phase 2 are being or are likely to be financed and implemented (based also on the developed resource mobilisation strategy).

**5. Key cross-cutting areas of interventions:** for example land, environment, gender, human rights, housing, basic urban services etc. are combined and are taken care off in the programme design which leads to a strong project with multiplier effects.

**6. Coordination, complementation and coherence:** the degree that the proposed pilot projects are coherent with national priorities and current efforts of the key local and national partners, with donors and EU policies and Member States in particular, with the UN Country Teams, UNDAF and Poverty Reduction Strategy Papers as well as UN-HABITAT's Country Programme Documents (if in place). This shall include an assessment of the positioning of UN-HABITAT within the overall context of donors in the field of urban development.

### **DELIVERABLES**

The consultancy is output based. The following activities are expected to be carried out by the consultant.

- (1) Backgrounders on slum upgrading conference
- (2) Status report on MDG7 for PSUP countries
- (3) Two pager country briefs for all 34 PSUP countries
- (4) Concept papers for exhibition activities during the Slum upgrading conference
- (5) E-participation platform operational
- (6) Reports on country coordination
- (7) Progress reports

### **TIMEFRAME**

The assignment will be undertaken for a period of 3 working months, between 15.September 2014 and 15.March 2015. Conditions of this consultancy are subject to the UNOPS rules and regulations.

Once the outputs are accepted by UN-Habitat, it will be the property of the United Nations, which shall be entitled to all property rights, including but not limited to patents, copyrights, and trademarks with regard to all material which bears a direct relation to, or is made in consequence of, the services provided to UN-Habitat by the Consultant.

UN-Habitat will make reference to and acknowledge the contribution made by the consultant to the preparation of the materials produced by the consultant.

### **COMPETENCIES (maximum of five)**

- Experience in preparing advocacy material
- Experience in organising an exhibition
- Experience in community management and working with less privileged groups in an urban setting
- Experience in project formulation and management
- Experience in organizing and holding outreach events to reach diverse groups of people

### **EDUCATION**

- Master's in the following fields: Architect, Urban Development, Urban Planning, Geography, Environmental Planning

### **WORK EXPERIENCE**

- Minimum of 10 years working experience in informal settlements upgrading from an international perspective

### **LANGUAGE SKILLS**

- Fluent (spoken and written) English

- Multilingual: preferably French and Spanish or any other UN official languages.

### **OTHER SKILLS**

- High motivation to support the Participatory Slum Upgrading Programme (PSUP)

### **REMUNERATION**

Payments will be based on deliverables over the consultancy period. There are set remuneration rates for consultancies. The rate is determined by functions performed and experience of the consultant. The fees will be paid as per agreement.

Applications should include:

- Cover memo (maximum 1 page)
- CV in the PHP format, accessible through the INSPIRA website ([inspira.un.org](http://inspira.un.org)) Please note, if using INSPIRA for the first time, you need to register in order to activate your account, which will allow you to log in and create a personal History Profile.
  - The PHP should be attached to the application as a PDF file.
  - Summary CV (maximum 2 pages), indicating the following information:
    1. Educational Background (incl. dates)
    2. Professional Experience (assignments, tasks, achievements, duration by years/ months)
    3. Other Experience and Expertise (e.g. Internships/ voluntary work, etc.)
    4. Expertise and preferences regarding location of potential assignments
    5. Expectations regarding remuneration

Please also be advised that since April 15th 2010, applicants for consultancies must be part of the UN-HABITAT e-Roster in order for their application to be considered. You can reach the e-Roster through the following link: <http://e-roster.unhabitat.org>

All applications should be submitted to in electronic format (using MS Word) by email to [psup@unhabitat.org](mailto:psup@unhabitat.org).

Deadline for applications: 02. September 2014

*UN-HABITAT does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: [recruitment@unon.org](mailto:recruitment@unon.org)*