

VACANCY ANNOUNCEMENT

*Issued on: 19 August 2014*

<b>ORGANIZATIONAL LOCATION:</b>	UN-HABITAT
<b>DUTY STATION:</b>	Nairobi
<b>FUNCTIONAL TITLE:</b>	Consultant: Technical Support to GLTN Secretariat – Monitoring, Reporting and Development Cooperation
<b>GRADE:</b>	Consultant
<b>POST DURATION</b>	Nine months (with possible extension)
<b>CLOSING DATE:</b>	<b>27 August 2014</b>

**BACKGROUND**

The Land and GLTN Unit, located within the Urban Legislation, Land and Governance (ULLG) Branch of UN-Habitat, has the mandate to develop, test and disseminate pro-poor and gender responsive approaches in regard to urban land, innovative residential tenures, affordable land management/administration systems, and land related regulatory/legal frameworks and tools. The Unit hence focuses on research and tool development also to supply technical advice to Member States and backstop the Regional offices and other sections of UN-Habitat. Land tools provide a resource for enabling action. While there has been extensive global discussion around land policies that work for the poor, there has been insufficient attention paid to development of methods for developing and implementing these pro-poor land policies. Consequently what is required are land tools that are affordable and accessible for all sections of the population in countries around the world. This is essential for creating societies with sustainable, equal access and use of land. Work has already started on these approaches, both for developing and post-conflict societies. Incremental expansion of this work over time, as capacity is developed, will take place through the Global Land Tool Network (GLTN), the Secretariat of which is located at UN-Habitat (see [www.glt.net](http://www.glt.net)).

Phase 2 (2012-2017) of the GLTN’s global programme emphasises country level support which involves value-adding support to on-going country initiatives and in some cases there may be full-scale support requiring high levels of investment. The support for the testing and implementation of pro-poor and gender-responsive tools in the land sector will be done in conjunction with government and other in-country partners; regional and country offices in UN-Habitat; and international partner organisations with their national networks. As the network and the programme are growing, the GLTN Secretariat has recognised the importance of strengthening the results based management, as well as monitoring and evaluation component. In addition, the importance of donor coordination in the land sector as a means of ensuring effective development cooperation was one of the key lessons that the GLTN and its partners learnt in the implementation of GLTN Phase 1. These two areas have been identifies as key for ensuring the achievement of results of the programme.

In this context GLTN Secretariat is seeking to hire a consultant to support and strengthen these areas of the programme, as well as to support the overall implementation of the programme.

**Objective:**

The specific objective of this consultancy is to provide substantive technical support to GLTN Secretariat in GLTN Phase 2 implementation in areas of results based planning and management, and development cooperation, as well as to provide substantive inputs in the implementation of the programme.

**RESPONSIBILITIES**

1. Strengthening the programming, monitoring and evaluation processes of the Land and GLTN Unit, including providing inputs and comments to its Monitoring and Evaluation Strategy and to the process of revision of the GLTN Results Framework (indicators, baselines and targets in particular);
2. Supporting the reporting processes of the Unit;
3. Integrating RBM principles into the Unit's work plan and programme documents;
4. Providing substantive inputs in development and compilation of effective development cooperation in the land sector documents for sharing with country implementation teams.
5. Contributing to the implementation of selected knowledge management, tool development, capacity development and effective country level implementation activities; and
6. Providing substantive technical support in the development, negotiation, and monitoring of the implementation of partnership agreements with GLTN partners.

**COMPETENCIES**

**Professionalism:** Knowledge of concepts and approaches relevant to land administration/management and various thematic areas that are typically supported by donors.

**Communication:** Excellent written and verbal communication skills and ability to communicate across different socio-cultural environments.

**Planning and organizing:** ability to work under pressure, establish priorities and plan, coordinate own work plan, use time efficiently and apply judgment in the context of competing deadlines.

**Technology awareness:** Ability and confidence in the use of modern technology to achieve results, this includes the use of communication technology for global communication and achievement of research results.

## **QUALIFICATIONS**

### **Education**

Advanced University degree (masters or similar) in a field deemed relevant to the subject areas covered by these Terms of Reference such as land administration, international development, international relations or similar social sciences field.

### **Work Experience**

- Minimum 5 years of previous working experience with international development assistance agencies or international NGOs is required, in areas of results based development planning and management, joint programming and coordination. Experience in the UN system will be considered advantage
- Substantive knowledge of aid effectiveness issues and recent international developments in this area
- Strong experience in application of RBM principles to monitoring and evaluation.
- Knowledge and understanding of GLTN work
- Ability and experience in liaising and interacting with governments and other international partners and institutions
- Demonstrated skill in both conceptual and practical analysis of complex issues, and in producing clear arguments and constructive recommendations for future action.
- Previous experience in undertaking research into land and tenure issues in a global context is preferred.

### **Language**

English and French are the working languages of the United Nations. For the post advertised, excellent proficiency in spoken and written English is required.

### **Other skills**

- Proficient in use of Microsoft Word, Excel and PowerPoint.
- Ability to work to schedule, but where requested to be flexible with changes in timelines

### **Remuneration**

Payments will be made monthly upon submission and approval of monthly report. The rate is determined by functions performed. The fees will be paid as per agreement. Where applicable, travel costs of the consultant on work related missions (airplane ticket economy class), transfers, and daily allowance as per the UN rate is payable in addition to the daily fee.

See UN website [http://www.un.org/Depts/OHRM/salaries\\_allowances/index.html](http://www.un.org/Depts/OHRM/salaries_allowances/index.html)

Applications should include:

- Cover memo (maximum 1 page)
- Summary CV (maximum 2 pages), indicating the following information:
  1. Educational Background (incl. dates)
  2. Professional Experience (assignments, tasks, achievements, duration by years/ months)
  3. Other Experience and Expertise (e.g. Internships/ voluntary work, etc.)
  4. Expertise and preferences regarding location of potential assignments
  5. Expectations regarding remuneration

All applications should be submitted to:

Global Land Tool Network Secretariat

UN-Habitat

P.O. Box 30030, 00100 Nairobi, Kenya

Email: [cyprian.selebalo@unhabitat.org](mailto:cyprian.selebalo@unhabitat.org), cc: [Josephine.ruria@unhabitat.org](mailto:Josephine.ruria@unhabitat.org)

Please be advised that since April 15<sup>th</sup> 2010, applicants for consultancies must be part of the UN-Habitat e-Roster in order for their application to be considered. You can reach the e-Roster through the following link: <http://e-roster.unhabitat.org>

Deadline for applications: 27 August 2014

*UN-Habitat does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: [recruitment@unon.org](mailto:recruitment@unon.org)*