



COVID-19
RESPONSE



2020 SEVENTH MEETING OF BUREAU OF EXECUTIVE BOARD

MAIMUNAH MOHD SHARIF
Under-Secretary-General and
Executive Director

PROVISIONAL AGENDA

1. Adoption of the Agenda.
2. Update by the Executive Director on the on-line conferencing platform to be used for the 2020 first session of the Board
3. Update on regional nominations to the 2020/2021 Bureau of the Executive Board.
4. Dates and provisional Agenda for the second and third sessions of the Executive Board.
5. Consideration of the draft decisions to be adopted during the 2020 first session of the Executive Board:
 - (i) Draft decision enabling the Executive Board to adopt decisions under a silent procedure when not in session.
 - (ii) Draft decision on the dates and provisional Agenda for the second session of the Executive Board in 2020 and election of officers of the Bureau of the Executive Board for the term 2020-2021.
6. Any Other Matters.

1. PROVISIONAL AGENDA



IMPLEMENTING
THE NEW
URBAN AGENDA

Provisional Agenda dated 17 June 2020

1. Adoption of the Agenda.
2. Update by the Executive Director on [the on-line conferencing platform](#) to be used for the 2020 first session of the Board
3. Update on regional nominations to the [2020/2021 Bureau of the Executive Board](#).
4. [Dates](#) and [provisional Agenda](#) for the [second](#) and [third](#) sessions of the Executive Board.
5. Consideration of the [draft decisions](#) to be adopted during the 2020 first session of the Executive Board:
 - (i) Draft decision enabling the Executive Board [to adopt decisions under a silent procedure](#) when not in session.
 - (ii) Draft decision on the [dates and provisional Agenda](#) for the [second session](#) of the Executive Board in 2020 and [election of officers of the Bureau of the Executive Board](#) for the term 2020-2021.
6. Any Other Matters.



IMPLEMENTING
THE NEW
URBAN AGENDA

2. UPDATE BY THE EXECUTIVE DIRECTOR ON THE ON-LINE CONFERENCING PLATFORM TO BE USED FOR THE 2020 FIRST SESSION OF THE BOARD



On-line platforms used by UN-Habitat:

i. We have so far successfully used :

MS Teams for the briefings by the Executive Director to Member States and for Bureau meetings and;

WEBEX for the briefing by the Executive Director to Member States and the meetings of the Ad-hoc working group on programmatic, budgetary and administrative matters of the Executive Board.

ii. We also undertook an internal test using **MS Live Event**.

iii. We are also currently running, in coordination with UNON Conference Services, a number of tests with commercial systems available for platforms which include **on-line interpretation**.

ONLINE CONFERENCING PLATFORM FOR 2020 1ST BOARD



Overview of features of the on-line conferencing platforms

	MS TEAMS	WEBEX MEETING	MICROSOFT LIVE
MAX. NUMBER OF CONNECTIONS	250	1000	10,000
VIDEO & AUDIO	ALL PARTICIPANTS	ALL PARTICIPANTS	ONLY PRE-DETERMINED PRESENTERS CAN SPEAK AND SHARE THEIR SCREEN
CHAT	ALL PARTICIPANTS	ALL PARTICIPANTS	ATTENDEES CAN ONLY VIEW THE SESSION AND SUBMIT QUESTIONS IN THE Q&A
RAISING HANDS	YES	YES	NO
MUTE MIC OF ALL PARTICIPANTS	YES	YES	YES
ON-LINE DOCUMENT CO-AUTHORING AND SHARING	YES	YES	NO
RECORDING OF SESSION	YES	YES	YES
GROUPS CONSULTATIONS DURING THE MEETING	NO	YES	NO
AUDIO AND VIDEO QUALITY	EXCELLENT INTERNET CONNECTION REQUIRED	GOOD INTERNET CONECTION REQUIRED, LIGHT APPLICATION	EXCELLENT INTERNET CONNECTION SPEED REQUIRED



Number of participants

Online registration for the session closed on Saturday, 20 June 2020 at midnight East Africa Time.

For purposes of **access to the online session**, we requested that each participant **submits a primary and a secondary email address as a back-up.**

Total number of participants on 21 June 2020 :

270 participants representing

72 countries and 32 partners

Estimated number of e-mail addresses to be registered in the platform : 610, including UN-Habitat Staff



Determination of the Online Platform and Access to the Session

- i. Based on the **numbers registered** and the **technical advantages** of each platform, we determined that the most appropriate platform for use for the Executive Board session is **WEBEX**.
- ii. **A connection test** will be held with participants on **Thursday 25 June 2020 at 10:00 am**, to confirm the adequacy of the connection and to familiarize participants with the link that will be used for the session.
- iii. **All duly accredited delegates and participants** registered for the session **will receive instructions for accessing the online session on or after 22 June 2020**.
- iv. The contacts of **UN-Habitat IT focal points who** can be contacted during the **session of the Board** will be indicated in the instructions for accessing the session.

THANK YOU!

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US IN CITIES AND
COMMUNITIES**

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