

Summary of discussions and recommendations emanating for the seventh Bureau meeting of the Executive Board for the Year 2020

Wednesday 24 June 2020 – 15:00 –East Africa Time

| Agenda item | Discussion | Recommendation from the Bureau |
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| 1. | Adoption of the Agenda | |
| | a) Adoption of the Agenda with the insertion of an additional Agenda item as Agenda item 3: <i>‘Briefings by the Chairs of the Ad-Hoc working groups of the Executive Board’</i> | Adopted as amended from the floor |
| | b) Summary of discussions and recommendations emanating for the Bureau meeting held virtually on 8 June 2020 | Adopted |
| 2. | Update by the Executive Director on the on-line conferencing platform to be used for the first session of the Executive Board in 2020 | |
| | a) The Executive Director updated the Bureau on the on-line conferencing platform to be used for the first session of the Executive Board in 2020. The Executive Director further informed that the Secretariat will use WebEx for the first session of the Executive Board to be held on 29 June 2020. The full presentation by the Executive Director can be accessed here . | Noted |
| | b) China recommended to use Zoom and indicated that Webex should not be used as this platform does not allow China to opt for a subscription. | Noted |
| | c) Russia recommended to use Interprefy so as to allow the interpretation of the session in the 6 official UN languages. | Noted |
| | d) The Division of Conference Services UNON explained that the UN has contracted Interprefy which is one the options available to the Secretariat but advised however that it was too soon to try interpretation in all six languages for an official meeting as some technical glitches are still being encountered. They further recommended that it would not be advisable to use such platform for the Executive Board on 29 June 2020. | Noted |
| | e) The Secretariat indicated the Advisory Committee on Administrative and Budgetary Questions in New York and the United Nations Office in Geneva conducts on-line sessions with Member States on WEBEX. | Noted |

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| | f) The first session of the Executive Board for the year 2020 will be held on WEBEX, noting that the Secretariat will provide technical assistance to China in researching how WEBEX is being used by Member States, including by the Chinese delegations, in New York and in Geneva Headquarters. | Agreed |
| 3. | Reports from the Chairs of the Ad-Hoc working groups of the Executive Board | |
| Ad-hoc working group on working methods | a) The Chair of the Ad-Hoc working group on working methods briefed the Bureau on the work of the working group and will also brief the Board on the recommendations of the group during its first session on Monday 29 June 2020. | Noted |
| Ad-Hoc working group on stakeholder engagement policy | b) The Chair of the Board briefed the Bureau on the work conducted by the Ad-Hoc working group on stakeholder engagement policy, and further informed on the preference by Member States to carry out the work through face-to-face meetings | Noted |
| Ad-Hoc working group on programmatic, budgetary and administrative matters | c) The Chair of the Ad-Hoc working group on programmatic, budgetary and administrative matters on the work of the working group, and will also brief the Board on the recommendations of the group during its first session on Monday 29 June 2020. | Noted |
| 4. | Update on regional nominations to the 2020/2021 Bureau of the Executive Board | |
| Asia-Pacific group | a) The Representative of China updated the Bureau that Pakistan and China withdrawn their candidatures and would support the nomination of the Islamic Republic of Iran. The Secretariat confirmed it has received an official communication to that effect. The Group will hold a regional consultation on Friday 26 June 2020 at 14:00 to further consult and reach consensus. | Noted |
| | b) The Secretariat will provide technical support to the Asia-Pacific Group for its regional consultation to be held on Friday 26 June 2020 at 14:00. | Agreed |
| Eastern Europe | c) The Representative of the Russian Federation updated the Bureau that the Russian Federation has withdrawn its candidature, and that Serbia would be nominated to represent the Eastern European Group. The | Noted |

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| | Representative of Russia further expressed expectation that should the election to the new Bureau be held by way of voting, it should be held in compliance with the rules of procedure of the Executive Board. He also proposed that agreed candidates be elected as a block and not individually by region. | |
| Clarification on the election process to the new Bureau | d) Member States should be notified by the Chair of the Board of the slate of candidates from the floor, during the session of the Board itself on Monday 29 June 2020. | Agreed |
| 5. | Dates and provisional Agenda for the second and third sessions of the Executive Board | |
| | a) The Chair of the Board, on behalf of the WEOG group, mentioned the interest of the group in maintaining the initial schedule of sessions of the Board in 2020 and therefore preferred to hold the second session in September 2020 and the third session in December 2020. | Noted |
| | b) Russia recommended that the second session of the year 2020 be held in November to allow the Secretariat to report meaningfully to the Board at that time. | Noted |
| | c) The Secretariat briefed the Bureau on the detailed costs of the servicing of the meetings of the Governing Bodies. The Secretariat also alerted that the UN-Habitat Foundation funds would have used all its reserve of cash of USD 1.3 million, by 30 June 2020. A Note Verbale will be sent out to Member States in this respect. | Noted |
| | d) The second session of the Executive Board in 2020 should be held the week from 19-23 October 2020 or the week of 26-30 October 2020. The Secretariat to advise further on the calendar and potential dates. | Agreed |
| | e) The second session of the Executive Board should be held for a duration of three days. | Agreed |
| | f) The Agenda for the second session of the Executive Board should be recommended as follows: 1. Opening of the session. 2. Organizational matters: (a) Adoption of the agenda and the workplan for the second session of 2020; (b) Adoption of the report of the Executive Board on the work of its | Agreed |

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| | <p style="text-align: center;">2020 first session of 2020;</p> <p>(c) Reports of the ad hoc working groups of the Executive Board</p> <ol style="list-style-type: none"> 3. Financial, budgetary and administrative matters. 4. Review and Approval of the draft annual work programme of the United Nations Human Settlements Programme and draft budget of the United Nations Habitat and Human Settlements Foundation for 2021. 5. Report on the implementation of UN-Habitat strategic plans: <ol style="list-style-type: none"> (a) Receipt of the final report on the strategic plan for the period 2014 – 2019 including the evaluation inception report; (b) Implementation of the strategic plan for the period 2020–2023: <ol style="list-style-type: none"> i. Accountability framework; ii. Financial plan; iii. Results-based management policy; iv. Results framework; v. Partnership strategy, including UN-Habitat engagement with the private sector and with non-governmental partners; vi. Impact communication strategy; vii. Resource mobilization strategy and review of the investment funds. 6. Review and approval of the draft capacity building strategy as required by resolution 1/3 of the UN-Habitat Assembly. 7. Report on UN-Habitat action to strengthen protection against sexual exploitation and abuse and against workplace sexual harassment. 8. Action by UN-Habitat to address geographical and gender imbalances in the composition of its staff. 9. Implementation by UN-Habitat of the reform of the development system and management of the United Nations and alignment with the Quadrennial Comprehensive Policy review process. 10. Annual report of the Office of Internal Oversight Services to the Executive Board. 11. Annual report of the Ethics Office to the Executive Board. 12. Provisional agenda for the next session of the Executive Board. 13. Other matters. 14. Closure of the session. | |

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| 6. | Consideration of the draft decisions to be adopted during the 2020 first session of the Executive Board | |
| | Draft decision enabling the Executive Board to adopt decisions under a silent procedure when not in session. | Agreed |
| | | Agreed |
| | Draft decision on the dates and provisional Agenda for the second session of the Executive Board in 2020 and election of officers of the Bureau of the Executive Board for the term 2020-2021. | Agreed |
| | | Agreed |
| 7. | Any other matters | |
| Organization of work for the session | <p>In the morning, the Board will take up Agenda items 2, 3,4 namely organizational matters, Financial, Budgetary and Administrative matters and status of and discussions on the draft annual work programme of the United Nations Human Settlements Programme and draft budget of the United Nations Habitat and Human Settlements Foundation for 2021.</p> <p>In the afternoon, the Board will meet to take up Agenda items 5, 6, 7 and 8 which are: status of implementation of the resolutions and decisions adopted by the UN-Habitat Assembly at its first session, Election of officers of the Bureau of the Executive Board and Dates and provisional Agenda for the second session of the Executive Board in</p> | Agreed |

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| | <p>2020. The Board will then proceed to the adoption of the formal outcomes of the session.</p> <p>For the efficiency of the Board’s work, nothing prevents the Board from taking up an Agenda item earlier than scheduled, should it finish any discussion before the scheduled time.</p> <p>The tentative programme of the session can be found here.</p> | |
| Speaking order during the session | <p>As far as the speaking order is concerned and when the floor is open for comments, the Chair will, following the established practice during the previous resumed meeting of the Executive Board in November 2019, under each agenda item, first call upon Members of the Executive Board , this will be followed by Member States that are not members of the Executive Board as well as Members of United Nations Specialized Agencies.</p> <p>Furthermore and following the methodology of work at the previous session, representatives of intergovernmental organizations and non-governmental will be accorded, a maximum of 15 minutes to contribute towards our discussions at the end of the morning and afternoon , if time permits and bearing in mind the speaking order just presented.</p> | Agreed |
| Guidelines for the on-line first session of the Executive Board in 2020 | <p>Paragraph on f) under the section ‘Election of officers to the new Bureau of the Executive Board (2020-2021)’ as contained in the guidelines for the on-line first session of the Executive Board in 2020 should be amended as follows : ‘f) In the event that there is no agreement, the Executive Board will postpone the election of a particular candidate until agreement is reached.’</p> | Agreed |
| | <p>The guidelines for the on-line first session of the Executive Board in 2020 as amended by the Bureau should be circulated to all Member States. The document can be accessed here.</p> | Agreed |
| Organogram of UN-Habitat | <p>An organogram reflecting the restructuring of UN-Habitat should be prepared by UN-Habitat and circulated to all Member States prior to the session on 29 June, 2020.</p> | Agreed |