

Guidance for submission of draft resolutions to be considered by the second open-ended meeting of the Committee of Permanent Representatives in preparation for the second session of the United Nations Habitat Assembly (29 May – 2 June 2023) (Rev.1)

This updated note (Rev.1) contains the guidance provided by the Bureau of the United Nations Habitat Assembly during its meeting held on 15 February 2023

1. Submission of draft resolutions for consideration by the second session of the United Nations Habitat Assembly is the prerogative of Member States.
2. The Bureau of the United Nations Habitat Assembly during its meeting held on 15 February 2023 highly recommended that Member States or group of Member States submit draft resolutions as soon as possible and no later than **15 April 2023** so as to allow sufficient time for negotiations and consensus-building including through informal consultations organized by the Chair of the Committee of Permanent Representatives and also through formal consultations during the open-ended meeting of the Committee of Permanent Representatives in preparation for the United Nations Habitat Assembly.
3. Final submissions of draft resolutions for consideration by United Nations Habitat Assembly should be by the end of day two of the session on **6 June 2023**.
4. Member States may wish start consultations on draft resolutions, guided by [the provisional Agenda of the session](#).
5. The objective of a resolution may be to offer guidance or recommendations to the Executive Director and/or to Member States or as a decision on a particular matter based upon the provisional Agenda or matters under discussions.
6. As the pre-eminent intergovernmental platform on housing, human settlements, and sustainable urban development, the United Nations Habitat Assembly offers opportunities for Member States to adopt resolutions that provide policy direction useful to countries in their efforts to accelerate the implementation of the New Urban Agenda.
7. Member States are encouraged to submit resolution on the understanding that the preparatory process may involve an exercise, guided by the Bureau of the United Nations Habitat Assembly, to consolidate the resolutions to a manageable number. This will ensure adequate time for deliberation and enable the UN-Habitat Secretariat provide Member States with requisite support.
8. Submission of draft resolutions should be addressed to the Chair of the Committee of Permanent Representatives and sent through the Secretary of the Governing Bodies **by 15 April 2023** as recommended by the Bureau of the United Nations Habitat Assembly using the email: chris.mensah@un.org with a copy to unhabitat-sgb@un.org.
9. The Secretariat is available as may be requested or as appropriate, to offer substantive support or technical inputs to Member States in preparing such draft resolutions, including by facilitating discussions with the respective Regional Groups in Nairobi to provide substantive

advice or technical inputs. A Member State, a group of Member States or a Regional Group seeking substantive support or technical inputs to draft resolutions may contact the Secretary of the Governing Bodies at: chris.mensah@un.org with a copy to unhabitat-sgb@un.org

10. Draft resolutions discussed at the second open-ended meeting of the Committee of Permanent Representatives to be held from 29 to 31 May and on 2 June 2023 will be forwarded by the Chair of the Committee of Permanent Representatives to the President of the United Nations Habitat Assembly for consideration by the Assembly at its second session.

Annex 1 - Preliminary technical considerations to take into account in the substantive review of resolutions

- What is the **central objective/key ask** of the resolution/decision being proposed?
- Has the topic been addressed by **previous resolutions/decisions** (United Nations Habitat Assembly or former Governing Council), and what is the status of implementation of these prior resolutions?
- If previous resolutions exist, what is the **strategic value-add** of the new proposed resolution?
- How does the resolution **link to UN-Habitat's mandates and its Strategic Plan** vis-à-vis the SDGs and the New Urban Agenda?
- Are resolutions sufficiently distinct and should closely linked resolutions be **merged/consolidated**?
- Which member States are **championing** the resolution? Who is likely to **support**? Will the resolution have **cross-regional appeal and support**?
- How will **the implementation of the resolution be funded**, including development of any normative guidance, establishment of expert groups, piloting in cities/countries, etc?
- How will **monitoring and reporting on the resolution be supported/funded**?